

ABOUT MOVE OUT INSTRUCTIONS

The goal of the move out is for us to be able to receive all keys and remotes from you and be able to hand them directly to the new tenants without having to perform additional cleaning, repairs or other reparations to the home or landscape. El Paso Rentals and Realty have “preferred” service providers that we can recommend for the cleaning and any repairs. If you just vacate the home and leave it as-is without utility services you be charged against your security deposit for those services to be reconnected and a repair management fee of 10% will be charged against your security deposit funds for El Paso Rentals and Realty to arrange the cleaning, repairs, carpets, yard clean-up, pest control, etc. If you hire your own service providers they must be able to complete the move-out preparation in a professional, workman-like manner and return to take care of any items they missed and you must provide the paid receipts at the walk-through.

ALL UTILITIES MUST BE ON DURING THE FINAL WALK-THROUGH so that all plumbing, appliances, heating-cooling systems, smoke detectors and light bulbs can be check for prober operation all the utilities must be on during the final walk-through.

Here are our recommendations:

1. Make any necessary repairs or painting first. If you need recommendations just call the office and we will send a preferred contractor to give you a quote for services
2. Complete a deep cleaning of the home from ceiling fans to heater closet.
3. Carpet cleaning must be by a professional service provider and arrangements made to complete the day you are vacating after all personal items are out of the home so that you or anyone else will not be walking on wet, just cleaned carpet.
4. Then take care of the landscape clean-up and trimming once everything in the interior is completed.
5. Last will be the pest control that can be completed after you have vacated the home. We will allow access after the carpets are dry.
6. Make sure all trash cans are emptied or brought to the curb so that they can be picked up by environmental services and emptied.
7. We will assist you with access for any of the service providers once you have vacated.

YOU CAN ALSO VACATE THE HOME AND EL PASO RENTALS AND REALTY WILL MAKE THE ARRANGMENTS TO HAVE THE MAKEREADY DONE FOR YOU SO THAT YOU CAN FOCUS ON THE MOVE BUT UTILITIES MUST BE LEFT ON AND A 10% REPAIR MANAGEMENT FEE WILL BE CHARGED TO YOUR SECURITY DEPOSIT